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June 24, 2019

Memorandum No. ___ s., 2018



TO: All Concerned Personnel
This Division

**NEW COMPOSITION OF THE DIVISION PERFORMANCE
MANAGEMENT TEAM**

1. In compliance with DepEd Order No. 2, s.2015, Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education, this Office hereby announces the composition of the Division Performance Management team (PMT) to wit:

Chairperson: Alicia E. Anghay, Ph.D.
Chief Education Supervisor
Officer-In-Charge
Office of the Asst. Schools Division Superintendent

Members: Rodolfo R. Bayeta, Jr.
Planning Officer III

Arnel C. Calubag, CPA
Accountant III

Edna L. Maghinay
Administrative Officer V

Lorebina C. Carrasco
Chief EPS, CID

Celso L. Pagulon
PESPA President

Sylvio C. Carciller
DAPSSHI President

Roger L. Potane
Teacher's Association Representative

Nichol V. Salido
NEU President

Observer: Marlon Tabac
PTA Division Federation President

Secretariat: Marilou F. Navaja
Administrative Officer IV



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X-Northern Mindanao
DIVISION OF CAGAYAN DE ORO
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2. The Division PMT shall have the following functions and responsibilities:
 - i. The Secretariat at each level sets consultation meeting of all Heads of Offices for the purpose of discussing the targets set in the office performance commitment and rating form;
 - ii. The Planning Office shall ensure that Office performance targets and measures, as well as the budget are aligned with those of the agency and that work distribution of Offices/ Units is authorized;
 - iii. PMT recommends approval of the office performance commitment and rating to the Head of Agency;
 - iv. BHROD/Personnel Division identifies potential top performers and provide inputs to the PRAISE Committee for grant of awards and incentives; and
 - v. PMT adopts its own internal rules, procedures and strategies in carrying out the above responsibilities including schedule of meetings and deliberations and delegation of authority to representative in case of absence of its members

3. For information, guidance and strict compliance.

JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent